



DOCUMENT CHECKLIST FOR BUSINESS CREDIT CARDS

Thank you for choosing First State Bank, your bank for all your Personalized Financial Solutions. To complete your Credit Card application, please provide the items below, if applicable.

- Two forms of ID for all Applicants (for all non account customers of First State Bank).
- Complete the form fillable Credit Card Application, and sign by all applicants.
- Letter of request signed by all Board Members
- Board Meeting Minutes signed by all Board Members
 - Approving Credit Card
 - Limit to be issued
 - List of Person(s) authorized to use Credit Card
- Current Financial Statement
- Personal Guarantee (for business owners only)
- Important Account Disclosure (Sign and date rate sheet of your choice, by all members)
- Operating Agreement, By Laws for Financial Council, Corporate Resolution, or Articles of Incorporation

Please return all items applicable to you by mail to:

Mail: First State Bank PO Box Z Socorro, NM 87801

or stop by one of our bank locations below:

Main Bank: 103 Manzanare Ave. Socorro, NM 87801

Reserve Branch: NM Highway 12 Reserve, NM 87830

Magdalena Branch: 1st & Main St. Magdalena, NM 87825

Please call our Credit Card Department at 575-835-8225 if you have any questions. Thank you

Updated: 6/6/19